

MacEwan Gardens II
 CONDOMINIUM CORPORATION No. 092 4818
263 MacEwan Gardens
BOARD MEETING
MINUTES

When: March 18, 2020

Where: Amenities Room

Present: Rob Mastel
 Kate Marchessault
 Fraser Sockett
 Pat Paul
 Martin Sparks
 Dennis Jacob

Regrets: Carole Holmes

No.	Item
1.0	Call to Order
	Meeting called to order at 7:22 pm. .
2.0	Presentations
	No presentations
3.0	Approval of Agenda
	Motion to accept the agenda with the following items added: 7.4 Amenities Room rental fees 7.5 ZOOM app . Moved: Kate Second: Pat Carried
4.0	Approval of Previous Minutes
	February minutes not available as Kate's laptop is in for repairs.
5.0	Reports
	5.1 February Financials All is looking on track, Alex highlighted our 600K investments which are on staggered terms. Motion to accept the February 2020 financial statement as information only. Moved: Pat Second: Fraser Carried 5.2 Arrears Are very minimal, Unit 234 is now only behind for February..
6.0	Business Arising from Previous Minutes
	6.1 Building Maintenance Inspection of a ground fault in the east wing was completed, but Unit 102 could not be accessed. The annual fire inspection is coming up and all units will require 5 – 10 minutes access to check the strobe light alarm and fire detectors. A leak in the parkade was repaired. The main floor lobby has been painted, looks good. A parkade sweep will wait until May as more snow is expected and then we'll arrange for carpet cleaning afterwards. 6.2 Flooring in Amenities Room and elevator lobby The walls in amenities room have been painted and the new colour looks great, the floorboards are off awaiting decision on flooring. Quotes received from Renew (\$) and Action Flooring (\$) Motion to accept the quote from Renew.

	<p>Moved: Fraser Second: Dennis Carried</p>
7.0	New Business
	<p>7.1 COVID – 19 In keeping with health protocols, both the amenities room and fitness room will be closed until further notice and the lock will be changed on the fitness room. A notice will be posted to inform residents. Pat will continue to deal with any rental inquiries for the amenities room.</p> <p>7.2 Mail Room Lock Box The lock box was forcibly ripped off the wall and some mail boxes opened, the recycling box taken. Canada Post was informed of the incident and Alex has not heard from any residents about mail missing and a new recycling box will be purchased. Security footage will be reviewed.</p> <p>7.3 Mail Room Door The glass door to the mail room was broken, no one reported the incident so no idea how it happened but new glass has been ordered and the room has been secured.</p> <p>7.4 Amenities Room Rental Fees The board discussed raising the rental fee as well as the rental deposit for the amenities room as it has been at the current level for a number of years. Decision was made to increase the rental fee to \$50.</p> <p>7.5 ZOOM app Due to social distancing and not all board members living on site, Alex will look into ZOOM as well as other options for having phone and /or video conferencing board meetings going forward.</p>
8.0	Resident Correspondence/Email
	The usual inquiries for intercom hookup and amenities room rentals.
9.0	Next Meeting Date
	Wednesday April 15 th at 7:00 pm in the Amenities Room.
10.0	Adjournment
	<p>Motion that the meeting be adjourned. Moved: Fraser Second: Kate Meeting adjourned at 8:13 pm</p>

Prepared by Kate Marchessault, Secretary