

MacEwan Gardens II
 CONDOMINIUM CORPORATION No. 092 4818
263 MacEwan Gardens
BOARD MEETING
MINUTES

When: April 19, 2017

Where: Amenities Room

Present: Kate Marchessault
 Rob Mastel
 Pat Paul
 Laura Giroux
 Alex Zovighian, KDM Management Inc.

Regrets: Carole Holmes

No.	Item
1.0	Call to Order
	Kate called the meeting to order at 6:32 pm
2.0	Presentations
	No presentations
3.0	Approval of Agenda
	Motion to accept the agenda as amended. Moved: Rob Second: Laura Carried
4.0	Approval of Previous Minutes
	The March minutes approval has been deferred to May.
5.0	Reports
	5.1 March Financials We are six months into our fiscal year. The financials show our GIC investment. Motion to accept the March draft financials as information only Moved: Rob Second: Pat Carried
6.0	Business Arising from Previous Minutes
	6.1 Cameras in the Common Areas The vendor needed to install some more wiring. The cameras will be installed shortly.
	6.2 Bookshelves in the lobby Lots of books were donated to the 'Take a book – Leave a book' type of library. Another two shelves will be added. There is also wall clock that will be going up above.
	6.3 Pressure Washer Ron will be picking up our pressure washer tomorrow. It includes detergent and a 25 foot hose. We are pleased with the price.
7.0	New Business
	7.1 Spring Cleanup Cleanup began a few days ago. Completion is weather dependent. A parking lot sweep to remove the accumulated gravel will be included as well as grass dethatching and cleaning out the gravel

	<p>from underneath bushes.</p> <p>7.2 Newsletter A newsletter will be distributed with annual reminders regarding dogs, the new library, visitor parking, and available planters. We hope to have it out by the end of the month.</p> <p>7.3 Visitor Parking passes All suites get one visitor parking pass. There have been numerous requests for replacements which has caused us to revisit the fee for replacement. The replacement fee will be increased to \$25. This information will be included in the Spring Newsletter. We've also noticed an increase in residents misusing the visitor parking or vehicles parked without a pass. We will look into a volunteer to do regular sweeps of the visitor parking.</p> <p>7.4 Window Washing It was suggested that we consider window washing as the main floor window are looking dirty. After reviewing some options it was decided that it is too costly to have the windows professionally washed. We will have the cleaners look specifically at the windows in the Amenities Room. We can use our pressure washer for small jobs as needed.</p> <p>7.5 Building Plans KDM is going paperless, including building plans. It is quite expensive to have these plans digitized so we have opted to keep the hard copies on site in the middle wing janitor room on the 3rd floor.</p>
8.0	Resident Correspondence/Email
	<p>There have been several move ins and requests for intercom updates.</p> <p>A resident contacted the board to ask about a phone call they received from a person who said they were a board member, that someone was coming to fix the drains and asking the resident to leave the key out or the suite unlocked. We confirmed for the resident that this was most likely a scam. A reminder to residents that it is always our management company KDM who will contact residents about repairs and notices will be posted in the building regarding work.</p>
9.0	Next Meeting Date
	Wednesday May 17, 2017 at 6:30 pm in the Amenities Room
10.0	Adjournment
	<p>Motion that the meeting be adjourned. Moved: Pat Second: Laura Meeting adjourned at 7:09 pm</p>

Prepared by Laura Giroux, Secretary