

MacEwan Gardens II
 CONDOMINIUM CORPORATION No. 092 4818
263 MacEwan Gardens
BOARD MEETING
MINUTES

When: March 2, 2016

Where: Amenities Room

Present: Kate Marchessault
 Pat Paul
 Laura Giroux
 Alex Zovighian, KDM Management Inc.

Regreat: Rob Mastel
 Martin Sparks

No.	Item
1.0	Call to Order
	Kate called the meeting to order at 6:29 pm.
2.0	Presentations
	No presentations
3.0	Approval of Agenda
	Motion to accept the agenda as amended. Moved: Pat Second: Laura Carried
4.0	Approval of Previous Minutes
	Motion to accept the minutes of the January 27, 2015 Board Meeting. Moved: Laura Second: Pat Carried
5.0	Reports
	5.1 February Financials Motion to accept the February draft financials as information only. Moved: Pat Second: Laura Carried
	5.2 Signing authority We currently have two signing authorities but would like to add in case of absence. Motion to make Pat and Laura bank signing authorities along with Kate and Rob. Moved: Pat Second: Laura Carried
	5.3 Draft Audit Alex has received the draft audit for the 2014/2015 financial year. There are no items for discussion. He expects the final audit for the owners soon after approval.

6.0	Business Arising from Previous Minutes
	<p>6.1 Cameras in the Common Areas Rob and Alex met with AMH Security and received a quote for installing cameras in the lobbies of each floor. There was a separate quote for cameras for the main vestibule and east & west doors. At this time we will only have cameras installed in the lobby of each floor. Motion to engage AMH Security to install security cameras in the lobby of each floor. Moved: Pat Second: Laura Carried</p> <p>6.2 Common area mats (elevator) There has been a lot of damage to the mats in the elevators, even though they have been cleaned regularly. We will be disposing of the current ones (which we own) and will be adding scraper mats for the elevator as part of our mat rental. The mats will be changed weekly.</p>
7.0	New Business
	<p>7.1 Spring 2016 Lawn and Grounds The contract for lawn maintenance with Solstice was a 2 year contract and we are in our second year. Spring cleanup is usually in April depending on the weather. Alex will be notified when this takes place. Parking lot sweep will occur after the city street spring cleanup</p> <p>7.2 Interior hallway maintenance Ron has suggested that corner guards be installed to protect some corners that have been damaged or need repair. He will also be touching up the red trim and common area doors.</p> <p>7.3 Parkade Sweep The midseason parkade sweep has been scheduled for March 17. Signs will be posted informing residents.</p> <p>7.4 Fitness Room security (blinds) A suggestion was mad to remove the window coverings for the fitness room that overlook the lobby for more visibility. The blinds will be stored.</p> <p>7.5 Building cleanup A quote will be sought for power washing the lower portion of the building where there is obvious need, and for cleanup of the courtyard, around planters, and the front concrete steps.</p> <p>7.6 Hallway vents & ceilings Many areas surrounding vents are in need of cleaning/touch ups. Ron will be asked to provide a quote for the work.</p> <p>7.7 Planters Planters will be offered to residents again this year. Information will be included in the Spring Newsletter.</p>
8.0	Resident Correspondence/Email
	No correspondence to report
9.0	Next Meeting Date
	April 20, 2016 at 6:30 pm in the Amenities Room
10.0	Adjournment
	<p>Motion that the meeting be adjourned. Moved: Kate Second: Pat Meeting adjourned at 7:15 pm.</p>

Prepared by Laura Giroux, Secretary