

**DRAFT**

**MacEwan Gardens II**  
CONDOMINIUM CORPORATION No. 092 4818  
**263 MacEwan Gardens**  
**BOARD MEETING**  
**MINUTES**

**When:** August 19, 2015

**Where:** Amenities Room

**Present:** Kate Marchessault  
Pat Paul  
Martin Sparks  
Laura Giroux  
Alex Zovighian, KDM Management Inc.

**Regrets:** Rob Mastel

<b>No.</b>	<b>Item</b>
<b>1.0</b>	<b>Call to Order</b>
	Kate called the meeting to order at 6:27 pm.
<b>2.0</b>	<b>Presentations</b>
	<b>Motion to accept the resignation of Janis Bezan.</b> <b>Moved:</b> Martin <b>Second:</b> Pat <b>Carried</b>
<b>3.0</b>	<b>Approval of Agenda</b>
	<b>Motion to accept the agenda as amended.</b> <b>Moved:</b> Pat <b>Second:</b> Laura <b>Carried</b>
<b>4.0</b>	<b>Approval of Previous Minutes</b>
	<b>Motion to accept the minutes of the June 17, 2015 Board Meeting.</b> <b>Moved:</b> Laura <b>Second:</b> Pat <b>Carried</b>
<b>5.0</b>	<b>Reports</b>
	<b>5.1 Financials</b> <b>Motion to accept the financials as information only.</b> <b>Moved:</b> Martin <b>Second:</b> Pat <b>Carried</b>
	<b>5.2 Motion to Engage Barb Surry &amp; Associates to complete the audit for the 2014/2015 fiscal year.</b> <b>Moved:</b> Pat <b>Second:</b> Laura <b>Carried</b>
<b>6.0</b>	<b>Business Arising from Previous Minutes</b>
	<b>6.1 Summer 2015 Lawn</b> 10 Courtyard brick planters - 6 residents took planters. Soil was provided and Pat & Kate prepped the planters. There is still a lot of soil remaining. Ron will spread what is left around the property where it is needed. Kate has approached Ellerslie Garden about ideas for planting the remaining

	<p>planters in the future.</p> <p>Updates The boulevard in front of the building is city property which we are obligated to maintain. It must be maintained as grass, so some of the remaining soil will be put on the bare patches and we will seed.</p> <p>Seasonal Impact did replace the plants that were lost. Thanks to Janis for watering during the heat wave in July to maintain the plants.</p> <p>A locksmith has been engaged to check all the handicapped locks and switches in the building and to completely replace the lock in the parkade to the elevators.</p> <p>Visitor parking signs that bylaw require are now up. Notices have been posted in the building reminding residents about the parking policy.</p> <p>Parkade line painting happened at the end of July. Curb painting was not part of this service - this will be done separately.</p> <p>To clean up the bike racks before winter, and remind residents that the racks are not intended for ongoing storage, a notice will be posted in September for residents to temporarily remove their bicycles. Remaining bikes will be removed and held for a period of one month and a new notice will be posted informing residents of the date by which they may claim them.</p>
<b>7.0</b>	<b>New Business</b>
	<p><b>7.1 Annual General Meeting and Board succession</b> The Annual General Meeting will be Wednesday December 2 with registration beginning at 6:00pm and the meeting starting at 6:30. We have accepted resignations from two board members this year, but hope to encourage more residents to volunteer at the AGM. Kate will make up some posters for recruiting purposes.</p> <p><b>7.2 2016 Operating Budget</b> The Board reviewed the draft 2015/2016 Operating Budget. The board is committed to bringing the reserve fund in line with the reserve fund study. Minor changes were made to other budget lines for projected increases or actual numbers. The final total is a 6% increase on 2014/2015. <b>Motion to approve the 2015/2016 operating budget at a total of \$725,820.00 to be divided among unit factors and assessed to each unit for October 1, 2015/2016</b> <b>Moved:</b> Martin <b>Second:</b> Pat <b>Carried</b></p> <p><b>7.3 Canada Post Parcel Cabinet</b> Canada Post has offered the corporation a free standing parcel cabinet for the mail room. We have declined at this time as there are space limitations, we have not heard concerns from residents, and the nearest parcel pickup location is quite close.</p>
<b>8.0</b>	<b>Resident Correspondence/Email</b>
	No correspondence to report.
<b>9.0</b>	<b>Next Meeting Date</b>
	September 23, 2015 at 6:30 pm in the Amenities Room
<b>10.0</b>	<b>Adjournment</b>
	<p><b>Motion that the meeting be adjourned.</b> <b>Moved:</b> Kate <b>Second:</b> Laura Meeting adjourned at 7:30 pm.</p>

Prepared by Laura Giroux, Secretary